

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Award of Contract: Classroom
& Administration Furniture - DSMS

ITEM NO: 9E

PREPARED BY: Rob Adams
Asst. Director
Planning & Construction

MEETING: April 27, 2006
ACTION DATE: April 27, 2006
INFORMATION ONLY:

Scott Horan,
Executive Director
Planning & Construction

Andre' A. Nougaret,
Assistant Superintendent
for Support Services

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board approve the award of four (4) delivery orders to existing furniture contracts totaling \$320,398.00 to furnish and install new school furniture at Dixon-Smith Middle School.

KEY POINTS:

1. DSMS is currently 74% complete. The contractor is currently on schedule to obtain project substantial completion in late July 2006. Included in the startup of all SCPS schools is the procurement of furniture, equipment, athletic equipment and other supplies/items required to properly equip the school to meet its educational mission.
2. On February 8, 2005 the School Board approved the award of eight one (1) year contracts to school and administrative furniture/equipment supply vendors. Each contract was awarded with two (2) one-year options. In March 2006, staff renewed seven (7) of the eight (8) contracts and gained access to a GSA (General Services Administration) furniture contract.
3. In January/February 2006 staff worked with DSMS administrative staff to identify school furniture requirements and met with several of our furniture vendors. Furniture selection was finalized in March/April 2006. Furniture and equipment includes but is not limited to bookcases, tables, chairs, teacher wardrobes, cafeteria tables, science lab stools, cabinets, administrative desk/chairs and computer tables. **Student desks and chairs are addressed in a separate agenda item to be presented to the Board on May 9, 2006.**
4. The following is the breakout for each delivery order:
 - a. School Specialty Inc. of Mansfield Ohio \$1,317.00
 - b. Supplies Express Inc. of Centreville Virginia \$173,304.00

c. Delta Graphics Inc. of Chester Virginia	\$114,813.00
d. Virco Inc. of Conway Arkansas	<u>\$30,904.00</u>
Total	\$320,398.00

4. If approved by School Board staff plans to award and issue notice to proceed in April 2006.

SCHOOL BOARD GOAL: #5 - Provide Facilities that Promote Student Learning
and Community Support

#7 – Provide school environments where teachers are
safe to teach and students are safe to learn

FUNDING SOURCE: VPSA – DSMS

AUTHORIZATION REFERENCE: Standard Form of Agreement Between Stafford
County Public Schools and SK Constructors Dated
February 2006
March 16, 2005 (AIA Document A 101-1997)
Stafford County School Board Policy 4-12
Stafford County School Board Policy 4-29